

Wallsburg Town Hall Rental Rules

Town Hall rental fees include an additional \$75.00 refundable cleaning deposit
Please follow all rental rules to ensure your deposit is returned

Rental fees include the use of:

- Cultural Hall
- Kitchen
- Bathrooms

Please keep out of all other rooms unless you have made prior arrangements to use other rooms in the building

CULTURAL HALL

- Empty garbage cans
- Vacuum any debris- food, dirt, grass, etc
- Please do not pull curtains or drapes!
If curtains are ripped or damaged, you will be responsible
- Please keep children off of the stage!
If curtains are ripped or damaged, you will be responsible

KITCHEN

- Empty garbage cans
- Wash/put away any dishes used
- Empty fridge of ALL personal items
- Wipe counters, sinks, and any spills in the fridge and/or oven
- Sweep garbage and debris
- Mop if necessary

BATHROOMS

- Empty garbage cans
Do Not Leave Any Dirty Diapers In The Bathrooms!
- Flush toilets
- Sweep garbage and debris
- Mop if necessary

MISCELLANEOUS

- There is a dumpster located on the west side of the building to empty garbage into
- Vacuums, brooms, mops are located in the cleaning closet in the west hall
- Absolutely no pets allowed!

Rental times are 8:00am-2:00pm or 3:00pm-9:00pm
If you have any questions, please contact the Town Clerk
Alisha O'Driscoll 801-960-8426