Town Hall Rental Rules

- Please keep children off of the stage! If curtains are ripped or damaged, you will be held responsible.
- Absolutely no pets allowed!
- Your rental fee includes the use of the cultural hall, the kitchen, and the bathrooms. Keep out of all other rooms unless you have permission to be in them.
- Empty garbage cans when you are done including those in the bathroom. There is a dumpster located on the west side of the building.
- Wipe the counters in the kitchen and any spills in the fridge and or oven. Mop if necessary.
- Make sure all toilets are flushed and any toilet paper is picked up off the bathroom floor. Do Not Leave Any Dirty Diapers In The Bathrooms!
- Please make sure you wash and put away any dishes that you use from the Town Hall.
- Make sure EVERYTHING is emptied out of the fridge!
- Leave Town Hall as you found it. There are vacuums in the west hall. Please make sure you vacuum ANY debris-food, dirt, grass, etc.
- If you have any questions, you can contact Amanda at 801-310-5589.

- Rentals are 75.00 for half day, 150.00 for full day with an additional 75.00 fully refundable cleaning deposit.
- Half day reservation times are 8am-2pm and 3pm-9pm
Name: ______________________________

Address: ______________________________________________________________________

______________________________________________________________________________

Email ______________________________

Phone number: __________________________

- I understand that the payment for my town hall rental must be mailed to
  PO BOX 224 Wallsburg, Ut 84082
two weeks before the date I have reserved.
- I am responsible for any and all damage that occurs while I have the town hall reserved. I.e.: curtains, carpets, tables, chairs, walls, drapes, etc.
- I am responsible for leaving the town hall clean. This means as clean as or cleaner than when I entered the building.
- I understand that my 75 dollar cleaning deposit should be a separate check placed in an unsealed self addressed, stamped envelope.
- I understand that all of the above standards must be met in order to get my cleaning deposit back. Wallsburg Town reserves the right to withhold cleaning deposits at their discretion.

I have read and agree to these terms and conditions.

_________________________________________________          __________________
Signature                                                                     Date